

Vancouver Island North Teachers' Association
APPLICATION FOR COLLABORATION GRANT
Please submit a minimum of five days prior to workshop for approval



Applicant's Name	Date of Application
School of Applicant	E-Transfer Email of Applicant

Members Participating in the collaboration:	School of Participant:

Collaboration Description:

Activity Location: _____ **Activity Date/Time(s):** _____

Each Member participating in the collaboration must fill out their own travel expense form for reimbursement. If carpooling only the driver can claim mileage.

EXPENSES AS PER VINTA POLICY	ESTIMATE	ACTUAL
Travel: Vehicle _____ km. @ \$0.73/km(.77 carpooling)	_____	_____
Ferry _____	_____	_____
Air _____	_____	_____
Meals: Dinner _____ @ \$52.45	_____	_____
If purchasing food for all participants take into account \$52.45/person and provide a receipt for reimbursement.		
Registration Fee: _____	_____	_____
Other Expenses (specify): _____	_____	_____
TOTAL:	=====	=====

Date of Approval: _____ **Superintendent** _____

NOTE: All areas of this form must be completed prior to approval.
SUBMIT APPLICATION TO BOARD OFFICE FOR SUPERINTENDENT'S APPROVAL.

<u>Round Trip Costs</u>	KM	<u>Single(\$)</u>	<u>Carpool(\$)</u>
Port Hardy to Port McNeill	87	\$63.51	\$66.99
Port Hardy to Port Alice	107	\$78.11	\$82.39
Port Alice to Port McNeill	111	\$81.03	\$85.47
Woss to Port Hardy	208	\$151.84	\$160.16
Woss to Port McNeill	134	\$97.82	\$103.18
Port Hardy to Fort Rupert	22	\$16.06	\$16.94
Port McNeill to Fort Rupert	78	\$56.94	\$60.06
Coal Harbour to Port Hardy	36	\$26.28	\$27.72
Port Hardy to Campbell River	466	\$340.18	\$358.82
Port McNeill to Campbell River	392	\$286.16	\$301.84
Port Hardy to Courtenay	568	\$427.78	\$451.22
Port McNeill to Courtenay	494	\$360.62	\$380.38
Port Hardy to Nanaimo	766	\$559.18	\$589.82
Port McNeill to Nanaimo	692	\$505.16	\$532.84
Port Hardy to Victoria	992	\$724.16	\$763.84
Port McNeill to Victoria	920	\$671.60	\$708.40