

PROFESSIONAL DEVELOPMENT COMMITTEE MEETING

Wednesday, October 1, 2025

Sunset, Port McNeill, 4:30 pm

- Minutes -

Melanie Demoe	PHSS	Tammy Bono	SES
Shawn Gough	VINTA	Barb Cave	EVES
Serena Lansdowne	AJES	Frank MacLean	PHSS
Steph Boal	NISS	Sarah Soltau	FRES
Sharon Johanson	PHSS		

1. Call to Order. Sarah Soltau 4:40 pm.

2. Review/adoption of agenda October 1st, 2025.

Moved – Demoe/Boal

That the agenda dated October 1st, 2025 be adopted as circulated.

CARRIED

3. Review/adoption of minutes dated September 10th, 2025.

Moved – Demoe/Lansdowne

That the minutes dated September 10th, 2025 be adopted as circulated.

CARRIED

4. Business:

a) November District Day Idea

Thought she had more ideas, general mental health, alliteration to come, Tamara Strijack keynote, Gordan Neufeld's daughter, 2 sessions as well. Rena said that the Foundry would like to do a workshop. Erin Pickering, Pro-D chair from Campbell River, peaceful, meaningful learning circles, intermediate teacher, would cover the TTOC costs and travel \$60 per hour plus prep time. Lata complex trauma.ca best practices and trauma informed. Arrange a forum or some table talk for speakers can put information about what they present on, what services they provide. Do this following the keynote speaker. Tamara 45min Keynote it will be at NISS in Port McNeill, Gym acoustics are awful and hard to hear. North Island Valin Lynch Crissis Center, Sharon has contacts. Andrew is no longer at starling minds, Serena Lansdowne will email Sarah with contact information, Social studies PSA had interesting sessions. Any other ideas for the November day, learning online, mentoring students' buddies, Sharon can send more info on that. Hannah + Tammara, I can dance textures, have books on reclaiming, Go Zen selection of different materials, Serena Lansdowne will reach out with more information on this, Jessica Beruda, mindfulness, BCTF can do a thing about dealing with kids' mental health. Would like to highlight locals or local teachers. Shelly Cook, Elders in residence, Serena has contacts. We have one more meeting before the November day happens. Dealing with stress in the workplace is another BCTF session provided. Anyone at NISS for set-up + take down + lunch set-up? Maya usually had the basketball team help her do it. Steph will look into it. Keynote should be done in the multi purpose room can ask members to help with moving tables and putting chairs, many helped last time with putting away their chairs for lunch. Marnee to book

tables and chairs.

b) Catering for November Day

Sarah will get in contact with NISS foods teacher and make arrangements. Ricki-Lyn helped show the new teacher last year what the catering was like for our District day.

c) Gifts for presenters

We have Mugs, pens and Red T-shirts. Serena will get the hot chocolate. Do we want to do door prizes? Or a social thing after the Pro-D day? It would require lots of help from the PD committee to help organizing.

d) May Day Ideas

Food sustainability, chef in Cowichan could do the keynote, language things, has presented in the past, food security, shellfish thing by G+N, take people out, pit cook, rice field, Cluxewe area. The way we can live off the land, Harold Nelson, tall grass braiding, medicine plans, agriculture rather than just hunting and fishing, traditional medicine, Jess Hosteen, eating seaweed, kelp, Shayla Bood, cultivating, grant planning workshops for food sustainability, NIC seaweed productions. Instead of lunch an early dinner, music, curling club, research for local people. Traditional food preservation. Make it accessible for everyone. \$5000 set a side for assessment, Jen Kelly working for P.O.P.E.Y, \$145000 for literacy assessment, hire Jen to come and work with people afterschool and makes it more accessible for teachers, need to talk to her to see her vision on how it will work, do session online and in person, effective assessment and what to do with the assessments after they are given, which ones are useful and not.

5. Correspondence:

6. Reports:

a) Financial:

i) Current Financial Report vs Budget.....5-7

\$75000 in revenue, planning to spend \$120000, couple of people have used their pro-d funds for summer courses, increased allotment this year to use up surplus, will lower it when the surplus is gone.

Moved – Demoe/MacLean

That the current financial report be accepted as presented.

Carried

7. Other Business:

What are Pro-D needs at each school, numeracy assessments, changing of DMA, Jodi Crawford, came in for math, shared a little more, ask Sara Wood, Primary teachers want to do a jump math thing, Holly found something PSA to do, use a collab grant if required. Primary and intermediate have different needs. School based days, not a lot of funds allocated to it, what happens for TTOC's on the PSA Day? Banked days used. CPI in November and First aide in October on the pro-d day.

Adjournment 5:43pm

Action List

Steph Boal – Look into Set-up, Take down and clean-up options

Serena Lansdowne – send more information on, new starling mind contact, elders in residence, go zen, buy hot chocolate for presenters

Sharon Johnson – send more info on Learning buddies, crisis center contacts

Sarah Soltau – to contact NISS foods teacher

Marnee McGhee – to book tables and chairs for November 28th