

**EXECUTIVE COMMITTEE MEETING**

**Wednesday, May 21<sup>st</sup>, 2025**

**Sunset, Port McNeill – 4:30 pm**

**-Minutes-**

Attendance:

Shawn Gough	VINTA
Melanie Demoe	PHSS
Kevin McGhee	PHSS
Courtney Wall	PHSS
Jason Voth	PHSS
Ricki McCrae	NISS
Anne-Marie Fontaine	NISS
Julie Nielsen	EVES

1. Call to Order. Courtney Wall, Chair: 4:37 PM

2. Review/adoption of agenda dated May 21, 2025.

Add g. Two-week Spring Break

**MOVED: McGhee/Demoe**

That the agenda dated May 21, 2025 be adopted as amended.

**CARRIED**

3. Review/adoption of minutes March 12, 2025.

**MOVED: McGhee/Demoe**

That the minutes of March 12, 2025 be adopted as presented.

**CARRIED**

Review/adoption of minutes May 5, 2025 EC emergency meeting.

**MOVED: McGhee/Demoe**

That the minutes of May 5, 2025 EC emergency meeting be adopted as presented.

**CARRIED**

4. Business:

a) Remedy Roll-over

Requesting that the EC make a motion to for Shawn to create a letter to roll over remedy funds.

**MOVED: McGhee/Voth**

That Shawn Gough write a letter to the School Board Office requesting that the existing remedy money be rolled over to the 2025-2026 school year.

**CARRIED**

b) Prep Time owed

Requesting that the EC make a motion to for Shawn to create a letter to pay out any owed prep funds.

**MOVED: McGhee/Voth**

That Shawn Gough write a letter to the School Board Office requesting that any outstanding Prep time be paid out.

**CARRIED**

Anything outstanding, they should have a record, should be paid out.

c) Provincial Bargaining update and Town Hall Meeting

**MOTION: McCrae/Voth**

That the EC committee move into committee.

**CARRIED**

**MOTION: Demoe**

That the EC committee rise from committee.

**CARRIED**

The committee discussed Provincial Bargaining and the Town Hall meeting.

d) Vacant Positions

VINTA currently has one vacant position, the political action contact. Alex Clemmer has said the he would take the position but keep an ear out if anyone else is interested in the position it will not be filled until after the general meeting in the fall. Don't want to burn out new teachers.

e) Climate Action Grant update

Received the grant for \$3000 with the intent to replace windows in the VINTA office. The quote to install was in an email that Shawn was reading out. \$8000 for the fancy windows and \$4400 for the vinal ones. All three would be prudent to replace at the same time as it would be easier to do. The close to \$1500 would have to come from VINTA account if we agree to that. Generally they wouldn't put vinal windows in a commercial building because they are easier to break but if someone wanted to break-in they could anyhow, glass is glass. Spending associate money on school district property, the intent is good but why doesn't the school board pay for the remaining amount or split the difference. With the possibility of up coming job action and asking members to be mindful of their big purchases and then we go and spend money on this. This was after the SBO was talking about rent increases, some already are signing new contracts at \$450. The window replacement could be in-leu of a rent increase after our current 3-year contract is up. \$1500 isn't going to make or break our accounts currently, we have the money. Would like to get it in writing anything that is agreed upon so they cannot back out or change their minds. Need parameters to be set in writing. Spending our money on district property when there must be other options available to be looked into, would be different if we owned the building.

**MOTION: Gough/McCrae**

That the EC committee spend the difference between the BCTF grant and the actual cost on the 3-window replacement project, if the SBO agrees to a future rent freeze in writing.

**CARRIED**

If there is no signed agreement then there will be no window replacements.

f) Pro D Policy Change

At the last joint committee meeting there were 3 policy changes brought forward. One was to update the Admin pay out, from 5% to 10%. We currently already did this but the policy was not updated but it is now.

g) Two-week Spring break

John has reached out to the PCBC for a second time, discussed a comfort letter which is not a great idea because it's not legally binding. Requesting that they ask for a letter of understanding, they say it's a local item how we pay TTOC's but cannot make it a policy. Having the district John and Rena on board to use District Directed funds and banked days to cover TTOC's pay when they attend District Pro-D days. The DD funds are VINTA funds, so it's our money covering, Sarah is okay with this idea. Banked days shouldn't be used for pay out. The board office was first to recognize the benefit of TTOC's attending Pro-D events. Will it be an LOU except #6 will be comfort letter. Comfort letter means nothing. Soon to be finalized, take notes get everything you can in writing. LOU must be clear. One more face to face meeting to iron out the details.

5. Reports:

a) Treasurer's Report

Looked over the financial report, we have money. Coming on the end of the year, there are still dues coming in and we brought in \$196000 and current expenses are \$177000, so we are sitting at a surplus. Would be great if the SBO agrees to not raise our rent for another 3 years with the replacement of the windows agreement. TTOC costs look high but they are carried over from last year's grievance over the flat rate costs.

**MOTION: McCrae/Demoe**

That the EC committee accept the treasurer's report.

**CARRIED**

b) Presidents Report

The last 2 days have been extremely busy, end of the year is burning teachers out and they are making mistakes, if you see a fellow colleague struggling let Shawn know, he will do his best to get them help. RA next weekend and will give you an update afterwards.

c) Professional Development Report

Not here

d) Bargaining Report

Excited for the Town hall.

e) Social Justice Report

Nothing to announce.

f) Health, Safety, and Wellness Report

Had the last HSW meeting last week, put together a list of things to create a how-to safety manual. Feels like the safety push is dying down, PHSS is still short a HSW member on the team, they should have appointed one by now. Still waiting to hear if they will be given the day to create the how-to safety resource. Next year the focus will be on violence in the work place.

g) Teacher on Call Report  
Not in attendance.

h) Aboriginal Educators' Contact Report  
Not in attendance.

i) Local Representative Report  
Not in attendance.

j) Political Action Contact Report  
Not in attendance.

6. Any Other Business:

7. Adjournment 5:39pm Voth