

PROFESSIONAL DEVELOPMENT COMMITTEE MEETING

Wednesday, March 5th, 2025

VINTA, Port Hardy, 4:30 pm

- Minutes -

Shawn Gough	VINTA
Sarah Soltau	FRES
Eliza Haugrud	PHSS
Maya Wold	NISS
Serena Lansdowne	AJES - Zoom
Melanie Demoe	PHSS
Tammy Bono	SUNSET - Zoom
Barb Cave	EVES

1. Call to Order. Sarah Soltau 4:36pm
2. Review/adoption of agenda dated, 2025
add g) TTOC Grievance h) Process of forms

Moved – Haugrud/Demoe

That the agenda dated March 5th, 2025 be adopted as amended.

CARRIED

3. Review/adoption of minutes dated February 5th, 2025.
Change the \$800 to \$600 in the minutes about School Based allotment.

Moved –Soltau/Demoe

That the minutes dated February 5th, 2025 be adopted as amended.

CARRIED

4. Business:

- a) Workshop proposals

Motion: Soltau/Demoe

That the Pro-D Committee move into committee.

Carried

The Pro-D committee discussed workshop proposals.

b) May District Day

10 presentations are booked -1 via zoom, 5 in the morning and 5 in the afternoon. Will take place at PHSS and the Keynote will take place in the multi-purpose room. Tables in the gym for lunch, the travel club will prepare the lunch and do set up and clean up.

Motion: Demoe/Wold

That the PHSS Travel club will be preparing the food, doing set-up and clean up afterwards for the District Pro-D on May 9th, 2025.

Carried

VINTA will do coffee and fruit for arrivals and snack.

c) February School Based Day

\$600 for the large schools and \$400 for the smaller schools, 3 collaboration grants were used, grievance is place around TTOC issues, time off in leu confusion, this time must be used prior to the day as it is to be used to prepare for the presentation. The pro-d presentation does not need to be approved by admin.

d) SURT

These trainings occur on a Saturday and you will receive a day in leu for your time, as it will be covered under union business. If there is enough interest and if we can agree on a date that works for most, April 26th, Shawn will book it.

e) Personal PD allocation

Would like to up it to \$800 from the current \$600 and take away 1 of the 2 TTOC days as that is typically all anyone uses anyways. It can be changed back if it uses up too much funds.

Motion: Demoe/Bono

To change the personal professional development allotted amount to \$800 and only have 1 TTOC day.

Carried

f) Joint PD Meeting

Was canceled but plan to do one on April 7th at 1pm. Have questions about forms.

g) TTOC Grievance

Motion: Demoe/Haugrud

That the Pro-D Committee move into committee.

Carried

The Pro-D Committee discussed TTOC Grievances.

h) Process of Forms

The flow chart was discussed. Some are having issues with the website and links not working correctly. Fill out a copy of the form, keep a copy for yourself, get your Admin to sign it and send it to teachersprofessionaldevelopmentforms@sd85.bc.ca from there you should get a copy back and after you attend your event you then fill out the actual side of form and attach your receipts and send them to vinta.assist@gmail.com Please pass this information on at your staff meetings.

5. Correspondence:

6. Reports:

a) Financial:

i) Current Financial Report vs Budget.....**5-7**

We were under budget on the November District day, need to fix sage so it says correct allotted amount from the school board.

Moved – Wold/Haugrud

That the current financial report be accepted as presented.

Carried

7. Other Business:

8. Adjournment 5:30 pm - **Cave**