

PROFESSIONAL DEVELOPMENT COMMITTEE MEETING

Wednesday, January 10, 2024

Zoom, 4:30 pm

- Minutes -

Jason Voth	VINTA
Sarah Soltau	FRES
Eric Blouin	PHSS
Evania Nolan	Sea View
Melanie Demoe	PHSS
Eliza Haugrud	PHSS
Serena Lansdowne	NISS
Katelynn Bowes	EVES
Tammy Bono	SUNSET

1. Call to Order. Sarah Soltau 4:35 pm
2. Review/adoption of agenda dated January 10th, 2024

Moved – Bowes/Demoe

That the agenda dated January 10th, 2024 be adopted as amended.

Carried

3. Review/adoption of minutes dated November 1st, 2023

Moved – Lansdowne/Demoe

That the minutes dated November 1st, 2023 be adopted as circulated.

Carried

4. Business:

a) GIC Deposit and Renewal

The 100k got locked into a 1year GIC that is untouchable and should be reflected in the minutes. The money was to go into a high interest account not to be locked away.

MOTION: Demoe/Bono

That the money be put in the 100k into a 1year GIC term.

CARRIED

The money can be used for high profile presenters.

b) May Pro-D

Land based and everyone goes off to workshops and arrange busses to go to different sessions. Some at PHHS. We will not be buying lunches so it will be less expensive. Irene is going to be doing something land bases, something water based, Aleasha going to do something language based, there will not be a big keynote or a bit start. If anyone has any ideas of presentations, we are still looking for workshops.

Caroline Roberts does a workshop but is booked.

Merv Child who carved the totem in front of the school.

Stephanie Bernard to do Yoga.

A blanket exercise outside by Nimfa.

Crystal Walkus possibly

c) Updating members on Pro-D form -DD, IND and others.

People are very confused on what to fill out when to fill out and where they go. Sarah sent out a newsletter in September, she would like everyone to go over it with the staff at a meeting and go over it with staff. Help them understand the process. Confirm that you are the pro-d rep. You can talk to Sarah, Jason or Marnee if you have any questions. Use the current forms so they don't have to be remade by Marnee. Make copies of the new form so that people have access to them. Yellow is pro-form. No one needs to fill in a PD form to go to a district day. People who are doing individual plans or TTOC's. People do not get paid to go to District days. CUPE does something weird and pays people to attend. Different kinds of Pro-D. Self directed is when you want to learn about something on your own and it's usually do it during the district day and do it then. You need to give a description and you are not charging anything. IND we have 600\$ and 2 TTOC's allotted for those days. District Directed days are if Rena wants you to go to a specific activity. IND and DD never get used and it's an additional 600\$ to use. Make sure that IND and DD so that you can have access to both. Inservice is something different and the school board office has to pay you and tells you to go. Employer telling you what to do. School based days are planned with collaboration with your staff on what to do. The staff wants to learn about something. The process, fill out form give to admin, regardless of whether you need TTOC, the admin is to send the form to school board office, then admin gets it back from them and it should end up in your box. Call the board office if you haven't got your form back. After that you get your form back you fill it in and send it to Marnee at the Vinta office. You do not need receipts for food or milage but ferry and registrations fee.

Mentoring gives you extra TTOC days based on the years worked.

There is no dollar amount attached to Mentoring. Collaboration grants, try to write on the form what you want to do during that time.

Make it clear that you are the Pro-D rep and you can clear things up for them.

Don't go to admin go to you to talk instead because our process is not understood by them. Can you please ensure that staff register before the due date. Most Pro-D have a limit on whether people get a meal or not if they don't register on time.

- d) Themes for next year
Any ideas? Topics that are coming up at your school, there has been really good feedback about the Chat GPT. Wondering if we could do something along those lines again. Positive feedback about other teachers presenting. Teachers helping Teachers' theme. Assessment and reporting order seems unclear. Let's not have a presenter come in. Rubric created that can be used. Create items that are usable. Collaborated and resource sharing. Could someone on this committee come together. They just attended Provincial Day so they can bring in the ideas. People on this team willing to help create and facilitate.
- e) Joint Pro-D meeting
I have one in February. Work from home policy, clarify what the district policy is.

5. Correspondence:

6. Reports:

a) Financial:

i) Current Financial Report vs Budget.....N/A

7. Other Business: School Reports

Motion: Demoe/Voth

Move into Committee

MOVED

Motion: Voth

To rise from committee.

CARRIED

The committee discussed what was going on in each school.

The below motion was also discussed.

MOTION: Haugrud/Voth

Increase the base amount each school will receive to 400\$ and we increase any school with over 6 members on staff additional 30\$ per person to a maximum of 600\$.

CARRIED

8. Adjournment 5:33 PM **Bowes**

Action List