

PROFESSIONAL DEVELOPMENT COMMITTEE MEETING

Wednesday, November 1, 2023

Zoom, 4:30 pm

- Minutes -

Jason Voth	VINTA
Sarah Soltau	FRES
Serena Lansdowne	Sointula
Evania Nolan	Sea View
Melanie Demoe	PHSS
Eliza Haugrud	PHSS
Nimfa Casson	NISS
Katelynn Bowes	EVES
Tammy Bono	SES
Maya Wold	NISS

1. Call to Order. Sarah Soltau 4:43 pm
2. Review/adoption of agenda dated November 1st, 2023

Moved – Casson/Demoe

That the agenda dated November 1st, 2023 be adopted as amended.

Carried

3. Review/adoption of minutes dated October 4th, 2023

Moved – Lansdowne/Demoe

That the minutes dated October 4th, 2023 be adopted as circulated.

Carried

4. Business:

a) November 17 District Day

When does Ricky need numbers for food? Need to have an idea of how many will be on site as there are some sessions not at NISS and will be at the library in PHSS. NISS foods class will be preparing the food for lunch and Charcuterie will make cup snacks. Reviewing and going over the Canva to see if it is suitable. Need a few more bio's and information on sessions to be added to the Canva. Maya Wold will order chairs and tables. ARC-BC will be

in the afternoon. Jeff wants zoom on individual screens for a more personal experience. Computers are available in the library to be signed out. Stephanie Dodier will be doing an Oceans presentation in the morning. The goal is to get the Canva / Registration out by Tuesday the 7th of November. Deadline will be the 10th of November. Tech needed – speakers for the gym. Jen Katz in the library for the morning. Nimfa in classroom #110, tech already provided in room. Maya and John will be on site for tech support if required. Maya will do signage and make a map. Maya also agreed to get the Volleyball team to help to set-up and clean-up. My ED will need a projector and zoom link. Oceans presentation will need a projector. ChatGPT participants will require their own device and headphones. Serena requested that the video she is to host be downloaded in the case of internet issues. Eliza is planning to pick up and drop off Jennifer Katz at the Airport. The district day is way over budget, need to plan for a bigger budget in the future. An idea brought forward was to dismiss at 2pm that way you would not have to feed everyone which is a huge cost. PHSS Judy Files is retiring, Frank wants to do a learn the library session. Registration table in hall by the library with the coffee near-by.

MOTION – Casson/Wold

To pay the NISS sports team \$200 for set-up and clean-up of the District Professional Development Day November 17th, 2023.

CARRIED

b) Work from home policy

The concern was mixed messages were sent out as to where they had to be to partake in the PD. Would like to know where everyone is expected to be. The policy should be the same for everyone including admin staff. Sea View was told they had to be in the building. Eagle View were not directed to be in the building and could work from home. PHSS were directed to be in the building. NISS could work from home. AJ cannot be directed to work from the school because the internet is so bad. Require a clarification on the policy.

c) Collaboration Grants

2 of the grants are being used and there is 1 remaining.

d) High interest chequing account

180k in the account currently. Would like to transfer a portion of the funds into the high interest account to profit more than it is currently getting. How much to transfer? 145k was retained from last year. The money will still be able to be used when required.

AMMENDED MOTION – Demoe/Voth

The Professional Development Committee to put \$100,000.00 into a high interest chequing account.

CARRIED

- e) Afterschool Sessions
Feedback about the video's, appreciated that they were recorded and could be viewed at anytime. Marnee will email out the afterschool session links to everyone so that they are not missed. Does everyone want to do more videos? Writing revolution. \$120 an hour, learning ladder, shows how to step by step, can be watched at your leisure.

MOTION – Wold/Bono

Jennifer Moroz to do afterschool sessions in November, to be recorded as well.

CARRIED

- f) Old Business: PD Form
The procedure needs to be approved in order to update the form. Please use the first page on the PD form provided on the VINTA website. Receipts need to be handed into the VINTA office in order to get reimbursed. If you are having any difficulties getting your PD form approved contact Jason or Sarah. Marnee is able to help out if you are unsure if your form has been lost send an email.
- g) October Payment
Easy Reg crashed again; we want our money back. PSA is a unique entity so they cannot pursue legal action against them. PSA on hold for reimbursements due to the unknown amounts of people who may get a refund. Don't worry you will get reimbursed one way or the other. Primary teachers are leery about doing anything online ever again.

5. Correspondence:

6. Other Business:

a) Financial: Spent more than our budget already but it will correct it self when the money is moved into the correct areas. Only half the dues have been deposited so far.

i) Current Financial Report vs Budget.....6-8

MOTION – Demoe/Voth

To accept the current budget as circulated.

CARRIED

7. Orders of the Day called by Demoe at 6:03 PM

Action List

Eliza to pick up and drop off Jennifer Katz for the airport.

Maya/Nimfa to do signage/make a map, arrange set-up and clean-up with the volleyball team, to help out with tech