

HEALTH SAFETY AND WELLNESS COMMITTEE MEETING
Wednesday, December 6, 2023
Sunset – 4:30 pm
-Minutes-

Attendance:

Kevin McGhee	PHSS
Keon Birney	PHSS
Jason Voth	VINTA
Ricki-Lyn McCrae	NISS
Robyn Gordon	PHSS
Teresa Wadhams	CHES
Bob Heaton	SES
Nimfa Casson (Only at the start)	NISS
Evania Nolan	SVE
Marie-Josee Krkosek	AJEE
Julie Nielsen	EVES
Myra Connaty	FRES

1. Call to Order. Kevin McGhee, Chair: 4:37 PM
2. Review/adoption of agenda dated December 6, 2023.

MOVED: McCrae/Gordon

That the agenda dated December 6, 2023 be adopted as amended.

CARRIED

3. Review/adoption of minutes dated October 11th, 2023.

MOVED: Gordon/Birney

That the minutes of October 11th, 2023 be adopted as circulated.

CARRIED

4. Business:

a) Health, Safety and Wellness District Meeting

Highlights – NISS safety concerns

In-service was not adequate teacher to teacher

Old business of Vaping, hesitant to move forward with detectors due to cost, vandalism and no one to check when alarm is triggered. The policy around smoking, drugs and vaping needs to have the language reviewed and updated. CUPE staff are considering declaring unsafe work due to the smoke from vapes in the bathroom.

Annual HSW District trainings – trying to find people whom are available

Reviewed updated minute template – work safe policy

Site inspections are not happening, walk-throughs need to occur, once at the beginning of the year and the next sometime in the spring. They need to occur during school hours so that the safety is observed in action with the students in the rooms.

Darby is planning to do it if he can. Subs should be booked at the beginning of the year. Health/Safety Tracker form to be emailed out to the committee.

Management has noticed more 6a Forms are being filled out. They are to be filled out if you are physically hurt or if you feel mentally effected as well. Not every 6a form has generated an incident form but most of them should. Actively checking in on members and encourage them to fill out a 6a form, 6a forms should be comfortable to fill out without the thought of consequences.

b) SURT

Violence in the workplace and Violence Prevention are the chosen SURTS. SURT stands for School Union Representative Training. You will receive a day in leu for union business. January 20th was the date decided upon and February 10th is the alternate date.

c) Walkthroughs

Two are required every school year, one in September and one in the spring, bring maintenance request forms with you to fill out on the go. Eagle View, PHSS and Fort Rupert have sent in HSW reports, other schools may have completed walk-throughs but nothing was sent in. Ensure that the meetings happen, after completing the meetings remind them to send the minutes to the tach-hand site and that an emailed copy should be sent to committee to review. The minutes should be posted in the staffroom, 3 months should be posted and keep them the most recent first. Work safe requires 3 months to be posted at a minimum.

d) Bob – Letter

Motion: Voth/McGhee

That the HSW committee move into committee.

Carried

Motion: Voth

That the HSW committee rise from committee.

Carried

The committee discussed health, safety and wellness at NISS and Sunset.

5. School Reports:

Motion: Gordon/Voth

That the HSW committee move into committee.

Carried

Motion: Voth/Gordon

That the HSW committee rise from committee.

Carried

The committee discussed school reports.

6. Any Other Business:

None.

7. Adjournment 5:55 PM

MOVED: Gordon/Heaton/Birney

That the VINTA HSWC adjourn this meeting.

CARRIED