

PROFESSIONAL DEVELOPMENT MEETING
Wednesday, December 12, 2018
Sunset Library, Port McNeill – 4:30 pm
MINUTES

Attendance:

Robert Fyles	PHSS
Melanie Demoe	EMX
Jacqui Sneazwell	SSES
Nimfa Casson	NISS
Sarah Soltau	SSES
Kendra Sharpe	NISS

1. Expense vouchers & 'Call to Order'. Sarah Soltau, Chair: 4:35PM
2. Review/adoption of agenda dated, December 12, 2018.

MOVED: Fyles/Casson
CARRIED

3. Review/adoption of minutes dated, November 7, 2018.

MOVED: Demoe/Fyles
That the minutes of November 7, 2018 be adopted.
CARRIED

4. Business:

- a) Action List from November 7, 2018 meeting's minutes
-Completed/carried onto Action List for January

- b) November District Day recap

Next time we need to let Don know ahead of time to set up WiFi. Breakout kits workshop was a successful. Feedback is that we seem to offer lots in the way of intro to trauma, people wanting more in depth. This is something we can not offer, so maybe we don't have any trauma info sessions for a while. Seems like with fewer options, the sessions are fuller and more successful. Heard a complaint that EMX always caters and therefore can not participate in the actual District Day. Heard that more secondary options would be nice. Reps will tell staff that ideas for sessions/presenters come from you going to informative workshops and letting your rep know!

- c) February 22 District Day
Remind your staff that there will be other options should they choose not to participate in our outdoor themed day. All About G Suite will be happening, as will Pro D in other districts. The worksheet for the outdoor day was created, it will have a background on each site and space to write what is relevant to each teacher for their class/subject. Irene Isaac will be putting together some historical facts as well as a list of Kwak'wala words to be included. Accessibility information on each site will go out prior to sign up. Sign up will be ready and sent out earlier than usual so the bus situation is finalized. Theme for the day is "Making This Field Trip Matter" Would like everything done and planned by January 15/19.
 - d) Non Instructional day
Will be meeting in grade groups
 - e) May 10-School based day
A reminder this is to be planned at the school level, not by administration
 - f) Feedback about switch next year
The calendar has come out and for the 2019/20 school year, the second District Day will be in May and the School Based day will be in February.
 - g) Curricular comparison email
An email was sent out to Pro D executive members containing the document.
 - h) Board meeting update
Parents made a presentation at the SB meeting on Monday, December 10 regarding the decision to attach Spring Break to Easter and their disappointment with this decision. Wanting to wait to see what the School Board decides. This will be discussed further at the EC meeting next week.
 - i) Ideas for next year
 - i. Oct 18/19 – CPP, First Aid, maybe an Orca Sand and Gravel tour?
 - ii. Nov 22/19 – District Day #1, Arts and Culture theme? Fine arts, visual, drama, multicultural dancing, etc. Would like this day planned fully by May 2019. Sarah will start a Google doc for people to start brainstorming ideas or workshops/presenters.
 - iii. May 8/19 – District Day #2, STEM theme
5. Correspondence: None
6. Reports:
a) School Reports -

MOVED: Demoe/Fyles

**That the VINTA Pro-D Committee move into committee.
CARRIED**

MOVED: Fyles

**That the VINTA Pro-D Committee rise from committee.
CARRIED**

The Chair reports that School Reports were discussed.

- b) Treasurer's Report
Current Financial Report vs Budget

MOVED: Fyles/Demoe

**That the VINTA Pro-D Committee approve the current Financial Report.
CARRIED**

- 7. Adjournment: 5:50pm

MOVED: Fyles

**That the VINTA Pro-D Committee adjourn meeting.
CARRIED**

Pro-D Committee Action List

Robert	Find out if all rooms in PHSS can gain access to proper WiFi
Sarah	Start Google doc for Arts/Culture Pro D day brainstorming
Jill & Jacqui	Make posters for the February Pro D activities