

**PROFESSIONAL DEVELOPMENT MEETING**  
**Wednesday, Sept 5, 2018**  
**VINTA Office, Port Hardy – 4:30 p.m.**  
**MINUTES**

Attendance:

|                 |       |
|-----------------|-------|
| Shawn Gough     | VINTA |
| Robert Fyles    | PHSS  |
| Melanie Demoe   | EMX   |
| Nimfa Casson    | NISS  |
| Sherri Williams | PHSS  |
| Kendra Sharpe   | NISS  |

1. Expense vouchers & 'Call to Order'. Melanie Demoe, Chair: 4:52PM
2. Review/adoption of agenda dated, September 5, 2018.

**MOVED: Williams/Fyles**

That the agenda of September 5, 2018 be adopted as amended, with the addition of b) October Provincial Pro D, c) November School Based Pro D, d) District Pro D Feb 2019 and the current item b becoming item e.

**CARRIED**

3. Review/adoption of minutes dated, June 6, 2018.

**MOVED: Williams/Fyles**

That the minutes of June 6, 2018 be adopted.

**CARRIED**

4. Business:
  - a) Action List from June 6, 2018 meeting's minutes  
-Completed/carried onto Action List for October
  - b) October 19 Pro D:  
CPI refresher – full day  
First Aid – full day  
Food Security – Leslie Dyck  
U'Mista Cultural Centre
  - c) November 23 Pro D:  
Robert will be at PHSS early to put the coffee on. EMX will do the catering.  
Start time will be 9:00am. Julia Hengstler will do one morning session on

Privacy and Compliance that everyone will attend, and then her afternoon session people can sign up for. Afternoon will be 2.5hrs with a short break in the middle.

Cindy Andrews – iMinds – Confirmed. Shawn will check if this can be done in a half day session.

Julia Hengstler (afternoon) – Technology/Digital Professionalism – Confirmed.

Michelle Sedola – Outdoor Education

Christina MacDonald – Safe Schools

Kelly Amodeo – POPARD

Jen Barker – Elementary Math

Social Justice workshop

d) Feb 2019 Pro D

**Clamming at Cluxewe** – Melanie is in charge of this activity. Anyone wanting to do the clamming will require a fishing license. Cost of the license will be reimbursed.

**Sukwash mine** – Sherri is in charge of this activity. Interfor said they will help, waiting to hear if there will be a cost for this.

**Beaver Lake trails/plant identification** – Robert is in charge of this activity. Jim Jones will help but is skeptical about plant identification if there is snow on the ground.

**Telegraph Cove/Whale Interpretive Centre** – Sarah is in charge of this activity. Hoping that Jackie Hildering will be willing to help out. Waiting to hear if there will be a cost for this activity.

Will require Knowledge Keepers for these activities, will need to find out if there will be a cost for this.

Transportation to the Telegraph Cove and Beaver Lake activities will not be provided. Car pooling is suggested and travel vouchers can be handed in for reimbursement. Buses will leave from Port Hardy and Port McNeill taking people to Sukwash Mine and Cluxewe.

Would be paying for bus transportation and everyone is responsible for bringing their own lunch.

For people not wanting to be out in the elements, offering U'Mista/PM Museum or Kwa'lilas Hotel/PH Museum/Quatse Hatchery. Sherri will contact these places to confirm. Anyone attending these options must arrange their own transportation and provide their own lunch.

Will need to meet with Amanda to get correct wording and descriptions for the information package to be sent out.

e) Joint Pro D meeting

meeting is scheduled for September 18 at 1:00pm. Will need to get an agenda together outlining plans for the 3 Pro D days. Shawn mentioned he would like VINTA to take over the April Non Instructional day but is expecting

much push back on that. Include the amount of Pro D days that VINTA gets as well.

5. Correspondence: None

6. Reports:

a) School Reports -

**MOVED: Williams/Fyles**

**That the VINTA Pro-D Committee move into committee.**

**CARRIED**

**MOVED: Williams**

**That the VINTA Pro-D Committee rise from committee.**

**CARRIED**

**The Chair reports that School Reports were discussed.**

b) Treasurer's Report

Current Financial Report vs Budget

**MOVED: Fyles/Williams**

**That the VINTA Pro-D Committee approve the current Financial Report.**

**CARRIED**

7. Adjournment: 5:53pm

**MOVED: Williams**

**That the VINTA Pro-D Committee adjourn meeting.**

**CARRIED**

**Pro-D Committee Action List**

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- Mel** Talk to Leslie Dyck and confirm her Food Security workshop for the October Pro D day
- Mel** Talk to Michelle Sedola and confirm her Outdoor Education workshop for the November Pro D day
- Nimfa** Talk to Greg Muirhead about the climbing wall for October Pro D day, check if special training is needed.
- Sherri** Talk to Christina MacDonald and confirm her Safe Schools workshop for November Pro D day
- Sherri** Contact Kwa'lilas, Quatse Hatchery and PH museum for February Pro D
- Sherri** Talk to Kelly Amodeo and confirm her POPARD workshop for November Pro D day